

**Terms of Reference (ToR) for  
Appointing a Consultant under FNF'2023 Initiative**

**Tender No. FMC/FNF/23-24/003**

The Tender is available at <https://fmc.org.in/tender/> Please apply by **12<sup>th</sup> May, 2023 (till 5.30 PM)**. Please note that the financial quote (password protected) and technical quote must be electronically submitted at [accounts@msmefoundation.org](mailto:accounts@msmefoundation.org) & [nirbhay@msmefoundation.org](mailto:nirbhay@msmefoundation.org) in mail with self-attested clearly mentioning "For Appointing a Consultant under FNF'2023 Initiative" at the below mentioned address, FMC shall open the financial quote, once the technical evaluation stage is completed. The Technical Bid will provide (i) Credentials of the bidder (CV, Brochures, website link, projects completed)

**Date of Publication: 21.04.2023**

**Last Date of Application: 12.05.2023**

**Award of Contract:**

The proposal soft copies are to be mailed:

**Foundation for MSME Clusters (FMC)**

**USO House, 2nd Floor, USO Road, Off Shaheed Jeet Singh Marg,  
6, Special Institutional Area, New Delhi – 110067**

**Tel No. 011-40563323-24**

**Project Background**

**Foundation for MSME Clusters** is implementing “**Empowering Startups/MSMEs through Virtual Exhibition Platform and connecting with MSME BMOs: 2023 Initiative**” in collaboration with **Friedrich Naumann Foundation for Freedom** which aims to promote and support Startups to make them investment ready and are able to raise funds from the financial institutions such as Angel Investors, Banks and Incubation Centres.

**Designation-** Consultant

**Project:** “Empowering Startups/MSMEs through Virtual Exhibition Platform and connecting with MSME BMOs: 2023 Initiative”

**Duration:** 1<sup>st</sup> May to 30<sup>th</sup> November 2023

**Scope of Work**

**Deliverables-**

1. Create a database of 20 Textiles based MSMEs.
2. Undertake baseline survey among identified 20 textiles based MSMEs to assess the production process with regards to degree of environment friendly/Sustainability particularly focusing on wastage being generation from production.
3. Under a baseline survey of identified 20 textiles based MSMEs and create a need assessment report to identify the gaps related to create entrepreneurship meter and cleanliness index
4. Create entrepreneurship meter and cleanliness index for the textile manufacturers to understand their waste recycling opportunities and pilot test with 5 textile-based MSMEs
5. Provide support in organising techno-managerial sessions in undertaking pilot testing with 5 MSMEs/Startups and create viable business models of waste collection and segregation and conversion to innovative products
6. Participate in meeting or events as required and directed by the Reporting Manager.
7. Prepare and Submit Monthly progress reports.by 3<sup>rd</sup> of every month
8. Submit the project completion report by 15<sup>th</sup> of November 2023.