



## Terms of Reference (ToR) for appointing “Sr. Textile Expert”

**Project: Establishing Community Enterprise for Handloom Products in Lakhimpur and Dhemaji Districts of Assam”**

**Tender No. FMC/NHPC/23-24/002**

The Tender are available at <https://www.fmc.org.in/tenders>. Please apply by **20th September, 2023** (till midnight). The tender submission can be done Electronically. For any query, please email at [heerak@msmefoundation.org](mailto:heerak@msmefoundation.org) and CC to [manmeet-hr@msmefoundation.org](mailto:manmeet-hr@msmefoundation.org)

**Date of Publication:** .21.08.2023

**Last Date of Application:** 20.09.2023

**Award of Contract:** The proposal's soft copies are to be mailed on the above email IDs.

- 1. Project Background:** FMC is implementing a project: NHPC Ltd in consultation with IRMA, through network partner Foundation for MSME Clusters (FMC) is implementing a livelihood initiative for women weavers of Assam in Dhemaji and North Lakhimpur Districts for promotion of handloom clusters of women weavers, enhancing income opportunities for weavers through new design/product creation and linking them with contemporary buyers and the market. Under this intervention, a Producer Company "SAAR Handloom" of 200 women weavers which is likely to increase by another 200-300 in the next 2 years to make it a 500 women weavers Producer Company.
- 2. Project Title:** “Establishing Community Enterprise for Handloom Products in Lakhimpur and Dhemaji Districts of Assam”
- 3. Scope of work**
  - i) Create and provide 200 new designs for SAAR Handloom as per traditional (contemporary)/ saleable market requirement of national buyers and ensure sample production (Production Manager) having colour variant for each of the unique designs/motifs developed.
  - ii) Provide guidance and help to SAAR Handloom PC Ltd. to participate in national level exhibition(s).
  - iii) Provide direct handholding and capacity building support to the weavers on timely production plan by ensuring engagement of every PG group with all the weavers.
  - iv) Regular guidance and suggestion to the Production Manager on sample creation, production, training or any other document creation related design or production.
- 4. Timeline:** 1<sup>st</sup> October, 2023 to 20<sup>th</sup> June, 2024

## 5. Payment T&C:

1. As per years of experience
2. Additional travel budget as per FMC travel policy on prior budgetary approval from the Reporting Manager
3. Submission of bills/invoices/payment request and any other documents as per FMC rule for payment release

## 6. Selection Process

The selection is based on the scoring against number of years of experience and the lowest financial quote covering above cited scope of work.

## 7. Scoring parameters

S. No.	Technical Parameters	Score
1	Number of years of experience	More than 10 years – 50 points
		5- 10 years – 40 points
		0-5 years – 30 points
2	Financial bid	50 points