



Terms of Reference (ToR) for appointing Consultant for “Market Order Linkage and achieving sales by crediting sale amount in Bank Account of SAAR Handloom Producer Company Limited”

Project: Establishing Community Enterprise for Handloom Products in Lakhimpur and Dhemaji Districts of Assam”

Tender No. FMC/NHPC/23-24/001

The Tender are available at <https://www.fmc.org.in/tenders>. Please apply by **20th September, 2023** (till midnight). The tender submission can be done Electronically. For any query, please email at heerak@msmefoundation.org and CC to accounts@msmefoundation.org

Date of Publication: .21.08.2023

Last Date of Application: 20.09.2023

Award of Contract: The proposal's soft copies are to be mailed on the above email IDs.

- 1. Project Background:** FMC is implementing a project: NHPC Ltd in consultation with IRMA, through network partner Foundation for MSME Clusters (FMC) is implementing a livelihood initiative for women weavers of Assam in Dhemaji and North Lakhimpur Districts for promotion of handloom clusters of women weavers, enhancing income opportunities for weavers through new design/product creation and linking them with contemporary buyers and the market. Under this intervention, a Producer Company "SAAR Handloom" of 200 women weavers which is likely to increase by another 200-300 in the next 2 years to make it a 500 women weavers Producer Company.
- 2. Project Title:** “Establishing Community Enterprise for Handloom Products in Lakhimpur and Dhemaji Districts of Assam”
- 3. Scope of work**
 - Market Order linkage of Rs. 70 lakhs and achieving sales of Rs. 60 Lakhs by crediting the sale amount in the Bank Account of SAAR Handloom Producer Company Limited (SHPC).
 - Sale achieved amount will depend upon the Production Capacity and Quality ensured products produced by SHPC.
- 4. Timeline:** 1st October, 2023 to 20th June, 2024

5. Payment T&C:

Consultancy amount to be paid in 4 installments –

1. As per years of experience
2. Additional travel budget as per FMC travel policy on prior budgetary approval from the Reporting Manager
3. Submission of bills/invoices/payment request and any other documents as per FMC rule for payment release
4. 7% as incentive on the total sales achieved after sale amount credited in SAAR Handloom Producer Company Account

6. Selection Process

The selection is based on the scoring against number of years of experience and the lowest financial quote covering above cited scope of work.

7. Scoring parameters

S. No.	Technical Parameters	Score
1	Number of years of experience	More than 10 years – 50 points
		5- 10 years – 40 points
		0-5 years – 30 points
2	Financial bid	50 points